

#### GRADUATION INFORMATION SCHEDULE CLASS OF DECEMBER 2014

November 21, 2014 - Friday Cut-off date for writing personal checks

November 25, 2014 - Tuesday

R.S.V.P. form due to the Purchasing/Graduation Office for attendance at the graduation class breakfast and awards ceremony to be held on Friday, December 19, 2014.

#### December 18, 2014 - Thursday

Graduation class check-out: Registrar's Office from 9 a.m. to 3 p.m. It is important to get this completed today, so if there is a last minute problem, it can be dealt with. No checks accepted.

#### December 18, 2014 - Thursday - December 19, 2014 - Friday

Hoods and gowns may be picked up in the bookstore after you have completed your check-out. After opening the package, please fasten the tassel to the button on top of your cap. Also, your gown and hood should be hung on a hanger to allow the wrinkles to fall out.

# December 19, 2014 - Friday

The Graduation Class Breakfast will be held at 8 a.m. in the Lobby of the Purser Center.

## December 19, 2014 - Friday

<u>The Awards Ceremony</u> will be held at 9 a.m. in the Lobby of the Purser Center immediately following the class breakfast.

## December 19, 2014 - Friday

<u>The Graduation Rehearsal</u> will take place at 10 a.m. in the Walters Auditorium of the Purser Center immediately following the awards presentation.

## <u>ATTENDANCE IS MANDATORY AT THE GRADUATION REHEARSAL!</u> <u>PLEASE BE THERE.</u>

<u>December 19, 2014 - Friday</u> Emergency check-out only - Registrar's Office

## December 20, 2014 - Saturday

Graduation Ceremony - 10 a.m.

William D. Purser, DC Center 1851 Schoettler Road Chesterfield, Missouri 63017

The Graduation Ceremony begins at 10 a.m. However, all graduating candidates must be there by 9 a.m. Reception immediately following ceremony.



TO:	The Graduating Class of December 2014
FROM:	Dr. J. Clay McDonald, President, Logan University
DATE:	August 2014
SUBJECT:	Graduation Class Breakfast and Awards Ceremony

You are cordially invited to the Graduation Class Breakfast on Friday, December 19, 2014 at 8:00am in the Lobby of the Purser Center. The Awards Presentation will follow at 9:00am in the Purser Center. You may invite your spouse, parents and immediate family to both of these events.

Please fill out the form below and return it to us no later than Tuesday, November 25, 2014. Your response is requested even if you cannot attend.

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Name (Please Print)

I Plan to attend the breakfast on Friday, December 19, 2014 \_\_\_\_YES\_\_\_\_NO

I am inviting my \_\_\_\_\_/\_\_\_\_ (indicate how many)
Spouse Parents Immediate Family Members

<u>Total</u> Number of People Attending Breakfast \_\_\_\_\_(Include Yourself)

I Do Not Plan on Attending the Breakfast \_\_\_\_\_

Please return response form no later than Tuesday November 25, 2014 to:

Charles Feltmann, Director of Purchasing & GSS, Manager, Purser Center Or Anna Schowalter, Purchasing/Graduation Associate, Purser Center, anna.schowalter@logan.edu Logan University 1851 Schoettler Road Chesterfield, Missouri 63017